

RESETTING PASSWORD

1	Navigate to careers.IN.gov
2	Click on ' Search for Jobs '.
3	Under the login section from the Careers page, click on the Login Help link.
4	From here you have three options. Forgot your password , forgot your user name or login by answering security questions .
5	Forgot Your Password . Enter your user name. Click on Login Help Link . This will take you to a new page where you will click on the Get New Password button. An e-mail containing your password will be sent to the e-mail address you added when setting up your profile.
6	Forgot your User Name . Click on Login Help Link . Enter the e-mail address you added when setting up your profile. Click on Find User Name button . An e-mail containing your user name will be sent to the e-mail address you added when setting up your profile.
7	Login by Answering Security Questions . Click on Login Help Link where you will enter your user name and click the Find User button . This will open up a window containing the security questions you selected when creating your profile. Answer the two security questions and click on the Validate button . You will receive a confirmation notice stating you have been successfully logged into your profile. It will also indicate you will need to reset your password.